

## CLERK'S REPORT ON MATTERS ARISING/ACTION UPDATE – MAY 2026

### **1) CDC**

- a) Land at top of Brockholes Lane – **More donations made, builder has laid slabs and Spinks Builders merchants have donated materials, Walkers Nurseries donated vouchers, CDC have installed new bin at request of Ward Cllr S Cox, Requested relocation of the bin to a better position – awaiting reply. Awaiting delivery of a second bench (donated by a local resident) for Steve to install.**
- b) Christmas Tree for Warren Park – **Chased CDC to see when column will be installed as Persimmon OK with it, it's been paid and they said last financial year – awaiting reply. Graham from Persimmon has offered to purchase the Christmas Tree so I've put CDC in touch with Graham.**
- c) Street Voice Survey – **Offered CDC a room at Kilham Hall to hold Youth Surgeries but informed them we couldn't commit to setting up a Youth Group.**
- d) Plant sales on Chapel Lane – **a Cllr was talking to resident early April and he informed the Cllr that he had more plants being delivered in 4 weeks for resale. Spoke to CDC Enforcement Officer who informed me it does not currently meet the threshold for Planning enforcement, that being said he will monitor as he goes through Branton, if sales restart, he will act accordingly.**
- e) CCTV Camera for Warren Park – **Contacted CDC requesting a quotation for a CCTV camera on the entrance/exit to Warren Park estate. Quotation on Agenda.**
- f) Christmas Illuminations at Old Cantley Roundabout – **Chased CDC regarding possibility of installing an electrical column and illuminations on the opposite side of the road's trees. Awaiting reply.**

### **2) Recreation Ground/Garden Areas**

- a) Fence Maintenance - **Handyman will continue to paint fence around KH as and when he can.**
- b) Handyman's Schedule – **Handyman has provided a schedule of works between now and April for information.**
- c) Land at top of Brockholes Lane – **When second bench installed the project will be complete. Will do a FB post thanking everyone, agree a date to do a ribbon cutting event and contact the Free Press.**
- d) Flower Barrels – **Ordered 8 new barrels for flowers around KH as the others have corroded (as per budget).**
- e) Postbox at Kilham Hall – **Been struggling to open the postbox and flap is staying open, letting rain in. 24/04/26 key snapped in lock when trying to open it. Ordered new postbox for £23 from Amazon and Steve will install (nearer meeting rooms door rather than KH).**

### **3) Parish/Community**

- a) Defibrillator's – **Checked regularly and the Circuit Website updated. KH Defib may be coming close to lifespan and battery isn't charging fully so Clerk to look into this in readiness to purchase new one. Placement of a Defib at Warren Park/Manor Farm put on hold as a suitable location cannot be found until new builds are up with shops etc**
- b) Poster for Volunteering to help the Community – **Poster displayed on Website, FB and notice boards.**
- c) Chapel Lane issues – **Chased CDC re car sales – they wrote to inform the owner/tenant that they'll proceed with a formal enforcement Notice 14/11/25. The deadline for response has passed, chased CDC Enforcement Team who said enforcement would be issued in New Year. Heard nothing by Mid January so chased CDC and Ward Councillors for an update on this. Jan 26 - Breach of Condition Notice (BCN) had been drafted and was being sent to Legal team for signing early February. 19/02/26 & 25/03/26 – Chased CDC Enforcement Officer to see if it's been signed and served as yet. Told hasn't been sent to legal yet and will be in next week**

## Actions Following Meetings - 2026/2027 - Clerk's Report

Meeting Date	Minute No.	Action	To be carried out by	Date Carried out	Follow Up Action Required Y/N	Follow Up Action
01/04/2026	3.1	Sign April minutes and put on website	Chairman/Clerk	02/04/2026	N	Done
01/04/2026	4.2.1	Write to OP and wish them well and offer support from Chairman at YWP	Clerk	02/04/2026	N	Done
01/04/2026	4.2	Check with Auckley Parish Council about RTT attendance at litter pick	Clerk	02/04/2026	N	Done - all positive
01/04/2026	4.2	Invite volunteers from Brockholes Lane Project once know when litterpick is and explain RTT attending	Clerk			Awaiting date of next litter pick
01/04/2026	4.2	Once Brockholes Project complete invite Doncaster Free Press to do an article, do FB post	Clerk			Awaiting delivery of donated bench and installation
01/04/2026	5.1	Contact Planning Enforcement re: plant sales	Clerk	04/04/2026	N	Done - fed back to Members in May meeting
01/04/2026	5.1	Escalate to Management, Mayors Office and Lee Pitcher MP re: Chapel Lane enforcement	Clerk	04/04/2026	N	Done - fed back to Members in May meeting
01/04/2026	6.1	Confirm with Gary Lee builder that he has contract for Brockholes Project and thank other Contractors for their quotes	Clerk	02/04/2026	N	Done
01/04/2026	6.2.1	Chase Aries with few snagging issues to rectify with regard to Website	Clerk	02/04/2026	N	Done
01/04/2026	7.1	Councillors Odell & Adams may be able to help at the Family Day organised by KHMC on 13/06/26		N/A	N	Done
01/04/2026	7.2	Seek clarity from RJ Electrical regarding their quote	Clerk	07/04/2026	N	Done - as requested
01/04/2026	7.2	Seek two more quotes for external lighting at KH from electricians	Clerk			
01/04/2026	7.3	Ask KHMC to tell users not to let visitors to park on the hatched/no parking area at KH	Clerk	30/04/2026	N	Done

## 7th May 2026 PC Meeting

### Payments Made - for Ratifying

Ref No.	To Whom Paid	Net	VAT	Total
		£	£	£
26/04	Scribe	598.00	119.60	717.60
26/05	Warrens GBC - Payroll Services	90.00	18.00	108.00
26/06	YLCA - Annual Subscription	971.00	0.00	971.00
26/07	Handyman - Plants, Fuel, Door Stops	48.69	9.74	58.43
26/08	CDC - 660ltr bin collection Qtr 1	206.83	0.00	206.83
26/09	Auckley Show - Donation	500.00	0.00	500.00
26/10	CC - Splash Deals - Dividers	8.22	1.65	9.87
26/11	Glendale - March grass cut	53.55	10.71	64.26

### Payments for Approval

Ref No.	To Whom Paid	Net	VAT	Total
		£	£	£
26/12	Clerk Salary	tbc	0	tbc
26/13	Handyman Salary	tbc	0	tbc
26/14	HMRC	tbc	0	tbc
DD05/22	NEST Pension	tbc	0	tbc
DD02/59	O2 Mobile	tbc	tbc	tbc
DD06/12	Plusnet	29.99	0.00	29.99
26/04	Scribe	598.00	119.60	717.60
26/05	Warrens GBC - Payroll Services	90.00	18.00	108.00
26/06	YLCA - Annual Subscription	971.00		971.00
26/07	Handyman - Plants, Fuel, Door Stops	48.69	9.74	58.43
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26/09	Auckley Show - Donation	500.00		500.00
26/10	CC - Splash Deals - Dividers	8.22	1.65	9.87
26/11	Glendale - March grass cut	53.55	10.71	64.26
DD03/20	Unity fee	7		7.00
26/12	Clerk - Flower Barrels	386.32	77.28	463.60
DD08/01	Scribe Monthly fee	55.00	11.00	66.00
26/13	Clerk Salary	tbc		tbc
26/14	Handyman Salary	tbc		tbc
26/15	HMRC	tbc		tbc
DD05/22	NEST Pension	tbc		tbc
DD02/59	O2 Mobile	13.00	2.60	15.60
DD06/12	Plusnet	29.99		29.99
26/16	CDC - Qtr 4 Grounds 25/26	27.95	5.59	33.54
26/17	N & A Daniels - Gate Fees	75.00		75.00

**CANTLEY WITH BRANTON PARISH COUNCIL**

**BANK RECONCILIATION TO 30 APRIL 2026**

£

Balance Brought Forward as at 31 March 2026	5,690.77
Add Receipts Current Account *:	41,546.66
Add Transfers from Reserves:	0.00
<b>Total</b>	<b><u>47,237.43</u></b>
Less Total Payments:	<u>8,198.48</u>
Less Transfer to Reserve Account	<u>0.00</u>
<b>Total</b>	<b>39,038.95</b>

<b>Grand Total</b>	<b>39,038.95</b>
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Represented by:

Current Account:	39,038.95
Reserve Account	77,526.75

<b>Grand Total</b>	<b>116,565.70</b>
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\* Minus interest received as this goes into Reserves Account

**FINAL BANK RECONCILIATION WILL BE ADJUSTED (if needbe) TO TAKE ACCOUNT OF BANK INTEREST TO BE ADDED ON 1st (of next month)**

Signed: \_\_\_\_\_ (Council Auditor)

Signed: \_\_\_\_\_ (Council Auditor)

Signed: \_\_\_\_\_ (Clerk)

Dated: \_\_\_\_\_

# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mrs Beverley Walton  
Cantley With Branton Parish Council  
Kilham Hall  
Kilham Lane Branton  
Doncaster  
DN3 3PF

**Date:** 30/04/2026

**Account Name:** Cantley With Branton Parish Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20497046

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

## Contact Us

 Call us: **0345 140 1000**

 Email us: **us@unity.co.uk**

 Visit us: **unity.co.uk**

## Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/03/2026		Balance brought forward	£0.00	£0.00	£5,690.77
01/04/2026	Faster Payment Debit	B/P to: Mr A Arnold	£70.00	£0.00	£5,620.77
01/04/2026	Faster Payment Debit	B/P to: DMBC	£126.60	£0.00	£5,494.17
01/04/2026	Faster Payment Debit	B/P to: R J ELECTRICAL	£220.80	£0.00	£5,273.37

Page number 1 of 4

Statement number 030

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DN3 3PF

**Date:** 30/04/2026

**Account Name:** Cantley With Branton Parish Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20497059

The credit interest rate is 1.95% AER as of your statement date.

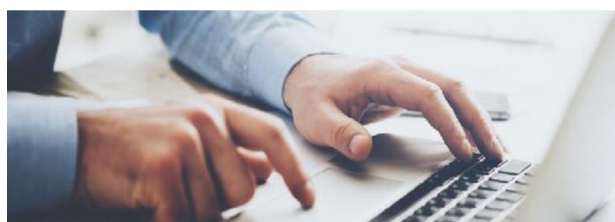
## Contact Us

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## Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/03/2026		Balance brought forward	£0.00	£0.00	£77,526.75

Page number 1 of 2

Statement number 027

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**or two (07/04/26) – escalated to Mayors Office/Lee Pitcher MP and Enforcement Manager due to conflicting information.**

- d) Fence on Valley Drive – Reviewed ownership/damage to fence and added to Handyman’s tasks to fix it when he can.**
- e) Litter Pick – Next litter pick tbc.**
- f) Female Remembrance Statue – Ordered statue as per budget.**
- g) Persimmon Homes – Applied for a grant of up to £5,000 from Persimmon for help to fund additional Christmas Illuminations at Old Cantley Roundabout. Awaiting reply.**

**5) Parish Council Procedures/Finance**

- a) Website – Updated regularly. New site is live. Sent web developer some amendments after having sight of the same – awaiting response to say amendments made. Clerk has access to update website now. Clerk will change all literature and publicise the new site address.**
- b) Facebook – Updated regularly.**
- c) Policies – The following policies have been reviewed – Biodiversity Policy, Complaints Policy, Financial Regulations, Standing Orders, Freedom of Information Policy and Data Protection Policy.**
- d) Financial Software Package – Confirmed with Scribe. Currently setting up system.**
- e) AGAR – Documentation completed by Clerk and accounts passed to Council’s New Auditor on 28/04/26 for auditing. Will present completed documentation and auditor’s report to June PC.**

**6) Police**

- a) Drop In Session – Last session was 29<sup>th</sup> April 2026 at 6pm at Kilham Hall Meeting Rooms. 0 members of the public attended. Cllr Odell & Clerk in attendance. Next session is booked for 27<sup>th</sup> May at 6pm at Kilham Hall Meeting Rooms.**

01/04/2026	8.3	Confirm with Scribe that we would like to take up their software package	Clerk	04/04/2026	N	Done - Scribe have started to set up the system for us
01/04/2026	8.3	Informed unsuccessful quotes re: software package	Clerk	04/04/2026	N	Done
01/04/2026	9.1.2	Change from Booking Clerk to Facilities Manager	Clerk	07/04/2026	N	Done
01/04/2026	9.1.1 - 9.1.8	Finalise and upload all policies on website	Clerk	08/04/2026	N	Done
01/04/2026	10.1.1 - 10.1.2	Send CDC comments on planning applications	Clerk	02/04/2026	N	Done
01/04/2026	10.2	Write to CDC Planning Officer asking why a long extension has been given to Bellway Homes	Clerk	07/04/2026	N	Done
01/04/2026	15.1	Inform Warrens GBC to pay Clerk 5hrs25mins paid overtime	Clerk	02/04/2026	N	Done
01/04/2026	15.2	Inform Warrens GBC to pay Handyman additional hours worked	Clerk	02/04/2026	N	Done
01/04/2026	15.3	Inform Warrens GBC that Handyman to be increased to Payscale 10	Clerk	02/04/2026	N	Done
01/04/2026	15.4	Inform Warrens GBC that Clerk to be increased to Payscale 26	Clerk	02/04/2026	N	Done

Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
01/04/2026	Faster Payment Debit	B/P to: BRANTON FARM NURSE	£24.96	£0.00	£5,248.41
01/04/2026	Faster Payment Debit	B/P to: BRANTON FARM NURSE	£7.98	£0.00	£5,240.43
01/04/2026	Faster Payment Debit	B/P to: NPOWER XMAS ILLUM	£12.54	£0.00	£5,227.89
01/04/2026	Faster Payment Debit	B/P to: Middleton Skips	£394.80	£0.00	£4,833.09
01/04/2026	Faster Payment Debit	B/P to: NALC	£42.00	£0.00	£4,791.09
01/04/2026	Faster Payment Debit	B/P to: DMBC	£487.63	£0.00	£4,303.46
01/04/2026	Faster Payment Debit	B/P to: BRANTON FARM NURSE	£47.91	£0.00	£4,255.55
01/04/2026	Faster Payment Debit	B/P to: C. H. Middleton Lt	£394.80	£0.00	£3,860.75
10/04/2026	Credit	DMBC	£0.00	£41,000.00	£44,860.75
13/04/2026	Direct Debit	Direct Debit (PNET55773311)	£29.99	£0.00	£44,830.76
14/04/2026	Credit	HMRC VTR	£0.00	£446.66	£45,277.42
14/04/2026	Credit	A B LOGISTICS LT	£0.00	£100.00	£45,377.42
15/04/2026	Faster Payment Debit	B/P to: Scribe	£717.60	£0.00	£44,659.82
15/04/2026	Faster Payment Debit	B/P to: AUCKLEY SHOW	£500.00	£0.00	£44,159.82
15/04/2026	Faster Payment Debit	B/P to: GLENDALE	£64.26	£0.00	£44,095.56
15/04/2026	Faster Payment Debit	B/P to: Warrens	£108.00	£0.00	£43,987.56
15/04/2026	Faster Payment Debit	B/P to: DMBC	£206.83	£0.00	£43,780.73
15/04/2026	Faster Payment Debit	B/P to: BEV WALTON	£1,268.44	£0.00	£42,512.29
15/04/2026	Faster Payment Debit	B/P to: STEVE MASKILL	£1,015.08	£0.00	£41,497.21
15/04/2026	Faster Payment Debit	B/P to: STEVE MASKILL	£58.43	£0.00	£41,438.78
15/04/2026	Faster Payment Debit	B/P to: HMRC CUMBERNAULD	£421.79	£0.00	£41,016.99
15/04/2026	Faster Payment Debit	B/P to: YLCA ANN SUBSCRIP	£971.00	£0.00	£40,045.99
16/04/2026	Direct Debit	Direct Debit (O2)	£10.99	£0.00	£40,035.00
16/04/2026	Direct Debit	Direct Debit (LLOYDS BANK PLC)	£418.41	£0.00	£39,616.59

Page number 2 of 4

Statement number 030

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You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

## Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

## What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

## Accessibility

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A copy of our interest rates can be found on our website – [unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)

A copy of our fees and charges can be found on our website – <https://www.unity.co.uk/terms-and-conditions/>

This information is also available by calling **0345 140 1000**.

**To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.**

Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
17/04/2026	Direct Debit	Direct Debit (NEST)	£107.04	£0.00	£39,509.55
22/04/2026	Faster Payment Debit	B/P to: BEV WALTON	£463.60	£0.00	£39,045.95
30/04/2026	Fee	Service Charge	£7.00	£0.00	£39,038.95

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# Your pre-notification statement



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Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mrs Beverley Walton  
Cantley With Branton Parish Council  
Kilham Hall  
Kilham Lane Branton  
Doncaster  
United Kingdom  
DN3 3PF

**Date:** 30/04/2026

Page number 1 of 3

**Account Name:** Cantley With Branton Parish Council

Statement number: 030

**Sort Code:** 608301

**Account Number:** 20497046

Dear Mrs Beverley Walton,

This letter outlines charges relating to the transactions and debit interest on your account between 01/04/2026 and 30/04/2026.

You can find full details of our fees and charges within the Standard Service Tariff on our website <https://www.unity.co.uk/terms-and-conditions/>

## The charges for this billing period are:

<b>Total charges</b>	£7.00
<b>Total debit interest</b>	£0.00
<b>To be debited from your account on</b>	31/05/2026

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Pre-notification of account charges		
Type	Count	Charge
Automated Payments	7	£0.00
Faster Payments	22	£0.00
Manual	—	£0.00
Account Fee	—	£7.00

Additional information			
The combined account charge includes the following transaction types:			
<b>Automated Payments</b>	Bacs Credit (in)	Direct Debit (out)	Faster Payment Credit (in)
<b>Faster Payments</b>	Standing Orders (out)	Bill Payments (out)	
<b>Manual</b>	Cheques	Credits	
<b>Account Fee</b>	This is the standard charge for maintaining your account regardless of any transactions.		
<b>Total charge</b>	These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service.		

## Interest and Charges

Our General Terms & Conditions state when we may apply charges or interest.

Further information about debit interest and other fees or charges can be found in our Standard Service Tariff.

**Credit interest** – AER stands for Annual Equivalent Rate and describes what the interest rate would be if interest was paid and compounded annually.

**Debit interest** – ABR stands for Above Base Rate and describes the rate charged annually above the Bank of England Base Rate.

## Overdrafts

**Arranged overdrafts** – We agree in advance to provide you with an overdraft that allows you to borrow money on your account up to an agreed overdraft limit. If approved by Unity you will be given an arranged overdraft limit along with an agreed interest rate. These are typically agreed for a period of 12 months and are linked to the Bank of England Base Rate.

**Unarranged overdrafts** – An overdrawn balance on your account which we have not agreed in advance. We will charge our unarranged overdraft rate on any unarranged balances.

If you have an arranged overdraft limit and exceed this limit, we will charge interest at the rate we have agreed with you on the balance of your arranged overdraft limit and will charge an unarranged overdraft rate on any balance over your arranged overdraft limit.

In either of these circumstances, debit interest will be applied on each working day that your account is overdrawn.

For details of our interest rates and charges, please visit <https://www.unity.co.uk/terms-and-conditions/>

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## What happens when something goes wrong?

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Thanks

## Your Unity Team

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For Good.**

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