



Cantley with Branton Parish Council

www.cantleywithbrantonparish.gov.uk

Agenda For The Meeting Of The Parish Council To Be Held On Wednesday 1st July 2026 commencing at 6 p.m.

Prior to the Start of the Formal Meeting up to 30 minutes will be allowed for Public Participation

- 1) Apologies** (1 minute)
 - 1.1 To Receive Apologies for Absence in advance of the meeting.
 - 1.2 To Consider the Approval of the Reasons Given.
- 2) Declarations of Interest** (3 minutes)
 - 2.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests.
 - 2.2 Where necessary, to apply for dispensation from the Council's Proper Officer.
 - 2.3 To agree items to which the public and press should be excluded under the Public (admissions to meeting) Act 1960.
- 3) Approval of Minutes** (5 minutes)
 - 3.1 To Approve the Minutes of the Parish Council Meeting held on 3rd June 2026 (enclosed).
- 4) Members of the Public** (30 minutes)
 - 4.1 To Consider Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration.
 - 4.2 To Consider Items Raised by Members of the Public to the Clerk/Councillors for Immediate Action/Future Consideration.
 - 4.2.1 To Consider an Old Cantley resident's request to install CCTV cameras in Old Cantley.
 - 4.2.2 To Note a Chapel Lane residents concerns regarding a parked car.
 - 4.2.3 To Consider a residents request to host a 6th birthday party on Kilham Hall field on Friday 10th July between 4pm and 6pm.
- 5) City of Doncaster Council (CDC) Matters** (5 minutes per item)
 - 5.1 To Receive Updates from CDC Ward Councillors.
 - 5.2 To Consider the response from Head of Service – Highways Infrastructure (previously circulated) relating to parking issues at the top of Chapel Lane and determine whether to draft a further reply.
 - 5.3 To Identify any New Highway Matters for consideration by CDC and/or Other Agencies.
- 6) Clerk's Report and Administration Matters** (2 minutes per item)
 - 6.1 To Note the Clerks Report and actions carried out by the Clerk since the last meeting (enclosed).
 - 6.2 To Consider any Amendments/Updates/Content to the Website and the Facebook site.
- 7) Kilham Hall/Park/Buildings/Garden Area Matters** (3 minutes per item)
 - 7.1 To Note and Approve the list of Annual Inspections to be carried out over the coming months (to be circulated)
 - 7.1.1 Roller Shutters – September 2026 – Approximately £300.
 - 7.1.2 Fire Extinguisher – November 2026 – Approximately £35.
 - 7.1.3 Emergency Lighting, Heaters and PAT Testing – November 2026 – Approximately £300.
 - 7.1.4 Intruder Alarm – September 2026 – Approximately £125.
 - 7.1.5 Fire Alarm Inspection – September 2026 – Approximately £150.

- 7.1.6 ROSPA Playground Inspection – September 2026 – Approximately £250 plus VAT.
- 7.2 To Consider authorising erection of a Rapid Response Team marquee on the field on 4th July 2026 between approximately 8.30am and 1pm.
- 7.3 To Note Kilham Hall Management Committee's update from their meeting on 1st June 2026.

8) Parish Matters (5 minutes per item)

- 8.1 To Note the date of the next Litter Pick for Saturday 4th July 2026.

9) Financial (5 minutes per item)

- 9.1 To Approve Direct Bank Payments (to be circulated).
- 9.2 To Receive and Consider to Approve the 1st Quarter Bank Reconciliation (to be circulated).
- 9.3 To Receive and Consider to Approve the 1st Quarter Budget Monitoring Report (to be circulated).
- 9.4 To Receive the 1st Quarter HMRC Return (enclosed).
- 9.5 To Note the Clerk's responses to the Internal Auditors Queries relating to the 2025/2026 Audit (verbal update).
- 9.6 To Note the Bank Statements and for the Council's Internal Auditor's to sign them (to be circulated).

10) Remembrance/Armistice Day 2025 (5 minutes per item)

- 10.1 To Consider arrangements for Remembrance Day/Armistice Day:
- 10.1.1 Request all poppies to be dropped off with the Clerk by no later than 3rd September 2026.
- 10.1.2 Request volunteers to sew any knitted/crocheted poppies onto a piece of net ready for existing displays and volunteers to make plastic poppies.
- 10.1.3 Agree where the Lamppost poppies are going to be displayed and agree the Handyman's additional hours for installing them along with the displays.

11) Christmas 2026 (5 minutes per item)

- 11.1 To Consider a Date for the Carol's Around the Tree Event – Friday 4th December 2026.
- 11.2 To Consider booking Armthorpe Elmfield Brass Band for the Carol's Around the Tree Event at a cost of £200.
- 11.3 To Consider dates for installation and removal of all the Christmas Illuminations.

12) Planning Applications (2 minutes per item)

- 12.1 To Consider new Planning Applications listed below and any that may arise between Agenda Distribution and the Meeting and Receive an Update on Previous Applications (enclosed).
- 12.1.1 26/00975/ADV - Three Horse Shoes, Doncaster Road, Branton - Display of various externally illuminated signs
URL: [Documents for reference 26/00975/ADV: Public Access](#)
- 12.1.2 26/01083/TCON - 11 Birchwood Dell, Bessacarr - Notice of intention to fell a line of conifer trees, within South Bessacarr Conservation Area
URL: [Documents for reference 26/01083/TCON: Public Access](#)
- 12.1.3 26/00942/FUL - 23 Alliss Road, Branton - Erection of a single storey rear extension
URL: [Documents for reference 26/00942/FUL: Public Access](#)
- 12.1.4 26/00747/FUL - Stone Cross Manor, School Lane, Old Cantley - Conversion and extension of stables to create 2 bedroom dwelling, erection of a detached garage and change of use of land to residential curtilage.
URL: [Documents for reference 26/00747/FUL: Public Access](#)

13) Policies

- 13.1 To Consider to Approve the following policies which have been reviewed:
- 13.1.1 Usage and Hire of Recreation Ground and Meeting Rooms Policy (enclosed)

14) Police Matters (2 minutes)

- 14.1 To Consider/Note any police issues and reports received.
- 14.2 To Consider/Note the dates for future drop in sessions.

15) Training/External Meetings

- 15.1 To note an update from the Chairman from the “Planning Reform Unpacked: The planning shake-up and what it really means” webinar on the 14th May 2026.
- 15.2 To Receive feedback from the YLCA South Yorkshire Branch Meeting held at Bawtry on the 17th June 2026.
- 15.3 To Ratify the Clerk’s Attendance on three AI Training courses run by YLCA/Breakthrough Communications at a cost of £99.
- 15.4 To Ratify Councillor Williams and Councillor Gibbins attendance on three AI Training courses run by YLCA/Breakthrough Communications at a cost of £120.

16) Items of Correspondence

For Consideration, Information and Noting: (previously circulated)

- 16.1.1 YLCA – White Rose Updates, online training programmes, Law & Governance Bulletin, CEO Bulletin.
- 16.1.2 Community First Yorkshire Update - Funding News.
- 16.1.3 CDC – Roadworks Reports, Funding Opportunities.
- 16.1.4 SLCC – News Bulletin.
- 16.1.5 NALC CEO Bulletin.

17) Date of Next Meeting

- 17.1 To Confirm the Date of the Next Meeting on Wednesday 2nd September 2026 starting at 6pm.

18) Employment Matters

(2 minutes per item)

- 18.1 Excluded from the Public and Press** - To Receive the Clerk’s June Timesheet and 1st quarter mileage form (to be circulated).
- 18.2 Excluded from the Public and Press** - To Consider the Handyman/Gardener’s June Timesheet (to be circulated).
- 18.3 Excluded from the Public and Press** – To Consider the Draft Staff Training Plans (enclosed).
- 18.4 Excluded from the Public and Press** – To Consider an increase in Staff Mileage Rates in line with government guidance (enclosed)