



Cantley with Branton Parish Council

www.cantleywithbrantonparish.gov.uk

Dear Councillor

You are summoned to join the meeting of the Parish Council, the details of which are denoted below.

Dev Walfen

Clerk

Agenda For The Meeting Of The Parish Council To Be Held On Wednesday 2nd September 2026 commencing at 6 p.m.

Prior to the Start of the Formal Meeting up to 30 minutes will be allowed for Public Participation

- 1) Apologies** (1 minute)
 - 1.1 To Receive Apologies for Absence in advance of the meeting.
 - 1.2 To Consider the Approval of the Reasons Given.
- 2) Declarations of Interest** (3 minutes)
 - 2.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests.
 - 2.2 Where necessary, to apply for dispensation from the Council's Proper Officer.
 - 2.3 To agree items to which the public and press should be excluded under the Public (admissions to meeting) Act 1960.
- 3) Approval of Minutes** (5 minutes)
 - 3.1 To Approve the Minutes of the Parish Council Meeting held on 1st July 2026 (enclosed).
- 4) Members of the Public** (30 minutes)
 - 4.1 To Consider Items Raised by Members of the Public Present at the meeting for Immediate Action/Future Consideration.
 - 4.2 To Consider Items Raised by Members of the Public to the Clerk/Councillors for Immediate Action/Future Consideration.
 - 4.2.1 To Note the request for a gathering on Kilham Hall field by Stevensons School of Dance.
 - 4.2.2 To Note the offer of oak tree saplings for planting within the Parish.
 - 4.2.3 To Note a residents complaint regarding hours of hire of Kilham Hall.
 - 4.2.4 To Note a residents concerns regarding wildflowers and unmown grass at the rear of Oak Tree Road.
 - 4.2.5 To Note complaints from residents regarding the air ambulance recycling bin.
- 5) City of Doncaster Council (CDC) Matters** (5 minutes per item)
 - 5.1 To Receive Updates from CDC Ward Councillors.
 - 5.2 To Note the quotation for electrical columns at Old Cantley roundabout for additional Christmas Illuminations and Consider the second part of the quotation and additional costs that would be associated with this.
 - 5.3 To Identify any New Highway Matters for consideration by CDC and/or Other Agencies.

6) Clerk's Report and Administration Matters (2 minutes per item)

6.1 To Note the Clerks Report and actions carried out by the Clerk since the last meeting (enclosed).

6.2 To Consider any Amendments/Updates/Content to the Website and the Facebook site.

7) Kilham Hall/Park/Buildings/Garden Area Matters (5 minutes per item)

7.1 To Note the date of Kilham Hall Management Committee's next meeting on 21st September 2026.

8) Parish Matters (5 minutes per item)

8.1 To Consider nominations for King's Garden Party.

8.2 To Note the information provided on Curleys Fun Run through Bessacarr.

8.3 To Consider and Approve the content of the Newsletter and agree where to publish the same (enclosed).

9) Parish Council Matters (2 minutes per item)

9.1 To Consider providing name badges and lanyards to Councillors for attendance at meetings/events.

9.2 To Consider YLCA's email inviting Parish Council's to submit resolutions relevant to all parish sector councils in Yorkshire or countrywide for consideration of the YLCA Joint Annual Meeting 2026.

9.3 Review closing times of Kilham Hall Car Park for Winter Months – October 2026 to March 2027.

10) Financial (5 minutes per item)

10.1 To Receive PK Littlejohn's Section 3 of the AGAR (External Audit Report and Certificate) and the Notice of Conclusion of Audit. (enclosed).

10.2 To Ratify and Approve Direct Bank Payments (to be circulated).

10.3 To Receive and Consider to Approve the 1st Quarter Bank Reconciliation (to be circulated).

10.4 To Receive and Consider to Approve the 1st Quarter Budget Monitoring Report (to be circulated).

10.5 To Note the Bank Statements and for the Council's Internal Auditor's to sign them (to be circulated).

11) Planning Applications (2 minutes per item)

11.1 To Consider new Planning Applications listed below and any that may arise between Agenda Distribution and the Meeting and Receive an Update on Previous Applications (enclosed).

11.1.1 26/01179/FULM - Yorkshire Wildlife Park, Hurst Lane, Auckley - Creation of a new animal enclosure including animal accommodation, public walkways, viewing and seating area.

URL: [Documents for reference 26/01179/FULM: Public Access](#)

11.1.2 26/01318/FUL - 35 Valley Drive, Branton - Erection of a single storey rear extension with 3 roof lights following the demolition of existing conservatory

URL: [Documents for reference 26/01318/FUL: Public Access](#)

11.1.3 26/01387/TCON - 47 Warnington Drive, Bessacarr - Notice of intention to remove a Western Red Cedar, a Leylandii hedge and prune a Beech tree, all within South Bessacarr Conservation Area

URL: [Documents for reference 26/01387/TCON: Public Access](#)

11.1.4 26/01386/TCON - 1 Birchwood Court, Bessacarr - Notice of intention to fell a dead Oak tree, within South Bessacarr Conservation Area.

URL: [Documents for reference 26/01386/TCON: Public Access](#)

11.1.5 26/01400/TCON - 291 Bawtry Road, Bessacarr - Notice of intention to fell 2 x cypress trees, within South Bessacarr Conservation Area

URL: [Documents for reference 26/01400/TCON: Public Access](#)

11.1.6 26/01289/FUL - 2 Warnington Drive, Bessacarr - Erection of new front boundary treatment including railings and gate.

URL: [Documents for reference 26/01289/FUL: Public Access](#)

11.1.7 26/01470/TPO - 3 Plantation Avenue, Bessacarr - Application to fell an Oak tree, identified as being T328 of Doncaster Borough Council Tree Preservation Order (No.64) 1991 Bessacarr with Cantley.

URL: [Documents for reference 26/01470/TPO: Public Access](#)

11.1.8 26/01391/FUL - 15 Willow Glen, Branton - Erection of rear extension and balcony following demolition of conservatory

URL: [Documents for reference 26/01391/FUL: Public Access](#)

11.1.9 26/01517/FUL - 23 Warning Tongue Lane, Cantley - Erection of 4 bedroom dormer bungalow including formation of new vehicular access onto Warning Tongue Lane

URL: [Documents for reference 26/01517/FUL: Public Access](#)

11.1.10 26/01504/FUL - Doncaster Golf Club, Bawtry Road, Bessacarr - Erection of a golf buggy store adjacent to existing golf club green keepers buildings

URL: [Documents for reference 26/01504/FUL: Public Access](#)

11.1.11 26/01428/FUL - 27 Milton Road, Branton - Installation of five air-conditioning units comprising three external condenser units and five internal wall-mounted units. One external condenser unit is to be installed at ground-floor level on the front elevation, with two external condenser units installed at first-floor level on the rear elevation. The system will provide heating and cooling to the dwelling

URL: [Documents for reference 26/01428/FUL: Public Access](#)

12) Policies and procedures

(2 minutes per item)

To Consider a small number of members join a policy and procedures working group to consider the following policies, procedures and risk assessments and then recommend they be approved at the October Parish Council meeting.

12.1 To Consider to Approve the following policies which have been reviewed:

- 12.1.1 Recording Policy
- 12.1.2 Litter Picking Form

12.2 To Consider to Approve the following new policies:

- 12.2.1 AI Policy
- 12.2.2 WhatsApp Communication Policy
- 12.2.3 Sexual Harassment Policy
- 12.2.4 Lockdown

12.3 To Consider to Approve the following risk assessments:

- 12.3.1 Public/Evening Meetings
- 12.3.2 Home Visits
- 12.3.3 Events (including Alcohol)
- 12.3.4 Social Media
- 12.3.5 Public Interaction
- 12.3.6 Hand, Arm, Vibration
- 12.3.7 Manual Handling

12.4 To Consider to Approve the following procedures:

- 12.4.1 Generic Event Management Plan
- 12.4.2 Emergency Evacuation Procedure

13) Police Matters

(2 minutes)

13.1 To Consider/Note the dates for future drop in sessions and agree which Members would attend each session.

14) Training/External Meetings

(2 minutes per item)

14.1 To note an update from CDC's Parish Council Joint Consultative Committee meeting on the 6th August 2026.

14.2 To note an update from the Airport Consultative Committee meeting held on 10th August 2026.

15) Items of Correspondence

(2 minutes)

For Consideration, Information and Noting: (previously circulated)

- 15.1.1 YLCA – White Rose Updates, online training programmes, Law & Governance Bulletin, CEO Bulletin.
- 15.1.2 Community First Yorkshire Update - Funding News.
- 15.1.3 CDC – Roadworks Reports, Funding Opportunities, Local Plan Consultation
- 15.1.4 SLCC – News Bulletin.
- 15.1.5 NALC CEO Bulletin.

16) Date of Next Meeting

(1 minute)

- 16.1 To Confirm the Date of the Next Meeting on Wednesday 7th October 2026 starting at 6pm.

17) Employment Matters

(2 minutes per item)

17.1 Excluded from the Public and Press - To Receive the Clerk's July and August Timesheets (July enclosed, August to be circulated).

17.2 Excluded from the Public and Press - To Receive the Handyman/Gardener's July and August Timesheets (July enclosed, August to be circulated).

17.3 Excluded from the Public and Press – To Note the NALC Pay Award for all staff backdated to April 2026 and Ratify payment of the same to the Clerk and Handyman (enclosed).